

Governance and Operations, Learning Objectives

Governance Types, Documents, Elements

- Define governance
- Describe the typical structure of a certification board
- Describe the typical functions of a certification board
- Define the fiduciary responsibilities of board members

Board Structure, Functions, Responsibilities

- Describe the differences between separately incorporated certification bodies from those that are embedded as committees or commissions within an organization.
- Describe the three required documents for establishing governance of separately incorporated certification bodies.
- Differentiate each of these governance documents from one another.
- Identify each of the important elements for inclusion in each respective governance document

NCCA Accreditation Standards

- Define autonomy with respect to NCCA standards.
- Recognize the importance of a public member on a governing board with respect to NCCA standards.
- Explain the requirement for stakeholder representation on a governing board with respect to NCCA standards.

Primary and Secondary Functional Areas

- List the functional areas of a certification body.
- Explain ancillary products and services in the context of certification.

Allocation of Human Resources

- Describe the various types of individuals/groups available in the context of human resources.
- Recognize the common errors with respect to allocating human resources.