2023 I.C.E. Involvement Opportunities

I.C.E. Needs You!

Getting involved in your professional association brings even greater value to your membership experience. Through your volunteer role with I.C.E., you can:

- Gain fresh and new industry knowledge and perspective,
- Increase your industry expertise, and
- Nurture deeper connections with knowledgeable industry peers.

Getting involved is easier than ever. Time commitments are designed to be less taxing and more rewarding. Find out what involvement opportunity makes the most sense for your background, interests, and expertise and submit a volunteer interest form by November 28.

While we make every effort to accommodate your top choice, final decision for appointments will be based on a variety of factors determined by I.C.E. management. If you are committed to getting involved in any capacity, please list multiple preferences!

Volunteer Interest Surveys are due Monday, November 28, 2022
I.C.E. Committees & Charges 2023

**Annual Conference Program Committee**

**Chair:** Rali Petrova, ICE-CCP, MBA, *American Society for Nondestructive Testing*

**Vice Chair:** TBD

**Staff Liaison:** Katie Scott, CAE

**Meetings:** One live meeting held in Washington, DC in the spring. Monthly conference calls December – October. Two-year time commitment requested.

**Charges:**
- Determine desired topic areas for I.C.E. Exchange
- Solicit and review proposals for I.C.E. Exchange
- Determine possible speakers, including keynotes for the I.C.E. Exchange
- Prepare and host a first-time attendee event for the I.C.E. Exchange
- Introduce speakers and monitor break-out sessions at I.C.E. Exchange
- Assist with promoting I.C.E. Exchange through social media and other outlets

**Education Committee**

**Chair:** TBD

**Vice Chair:** TBD

**Staff Liaison:** Katie Scott, CAE & Grace Calloway

**Meetings:** Bi-annual brainstorming call with PEC Committee. Bi-annual full-committee call for topic development. Review Panels meet as needed for planning content.

**Charges:**
- Topic Identification for Podcasts and Webinars
  - Meet with PEC Committee to brainstorm content
  - Identify relevant topics, presenters of 60-minute webinars and podcasts.
  - Assist with speaker recruitment and review of bi-annual content.
- Webinar and Podcast Hosting
  - Lead planning meeting with experts to discuss and confirm content
  - Moderate I.C.E. webinars
  - Promote webinars and podcasts on social media
- Make recommendations to I.C.E. for development of new educational offerings
Government Affairs Committee

Chair: Shannon Fleming, National Athletic Trainers Association Board of Certification
Vice Chair: Katherine Landsberg, Dental Assisting National Board
Staff Liaison: Denise Roosendaal, FASAE, CAE
Meetings: Quarterly conference calls (cancelled if not necessary)

Charges:
• Provides updates on federal and state legislative matters affecting the credentialing community.

Membership Outreach Committee

Chair: TBD
Staff Liaison: Devante Newsome
Meetings: Monthly conference calls, December–April, then as needed

Charges:
• Make retention calls to non-renewing members, monitoring and reporting to I.C.E. Management reasons why past members fail to renew
• Welcome new members to I.C.E. and spread awareness of I.C.E. membership benefits.

Research & Development Fundraising Committee

Chair: Kate Slagoski Kahoa, MEd, PSI
Vice Chair: James Mooney, Pearson Vue
Staff Liaison: Denise Roosendaal, FASAE, CAE & Grace Calloway
Meetings: Monthly conference calls between April-October.

Charges:
• To assist management in raising the annual amount for the R&D initiative
• Raise funds for the annual Research & Development Program for I.C.E.
**Publications & Editorial Committee**

**Co-Chair:** Mihaiela R. Gugiu, PhD, National Registry of Emergency Medical Technicians  
**Co-Chair:** Robert C. Shaw, PhD, The National Board for Respiratory Care  
**Staff Liaison:** Kristin Frankiewicz & Monica Roselli  
**Meetings:** Quarterly full committee conference calls. Review Panels will meet as needed. Two-year time commitment requested.*

**Charges:**
- Identify relevant topics, authors and interviewees to be published on the I.C.E. content hub, Credentialing Insights
- Assist with author recruitment and review of monthly online content. Editorial committee members are not required to write articles but are welcome to do so if writing is an interest
- Review current publications for relevancy, timeliness, etc.
- Survey the members on potential topics, if applicable
- Solicit & review I.C.E. white paper proposals and select proposals for drafting
- Review and edit white papers in peer review panels
- Promote completed white papers
- Make recommendations to I.C.E. for development of new publications as needed

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**Public Member Committee**

**Chair:** Rebecca LeBuhn, Citizen Advocacy Center  
**Vice-Chair:** TBD  
**Staff Liaison:** Devante Newsome  
**Meetings:** Monthly conference calls

**Charges:** To cultivate the public member network within I.C.E. and to promote awareness and appreciation for the value of public members among I.C.E. member organizations.
- Establish an active Public Member Community
- Encourage organization’s to update their Public Member within their group profile
- Increase public member attendance at the I.C.E. Exchange

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**I.C.E. Task Forces & Charges 2023**

Task Forces differ from Committees in that they are intended to serve for up to one year with a specific goal/task to accomplish in that time frame. The following Task Forces have been established or are under development. Some of the new groups may not kick-off until mid-year.
Diversity, Equity, & Inclusion Task Force

Chair: Mark Franco, ICE-CCP, Esq., Whiteford, Taylor & Preston
Vice Chair: Avis Bullard, MS, ASQ-CSSBB, Board of Pharmacy Specialties
Staff Liaison: Denise Roosendaal, FASAE, CAE
Meetings: Monthly

Charges:
- Engage the membership in designing a DE&I Plan for I.C.E. that resonates, is appropriate for the credentialing community, and focused internally as well as externally

Micro-Volunteering Opportunities

Micro-volunteering is a new concept that allows you to volunteer for specific projects without the year-round commitment or conference calls.
- Online Community Curators – Volunteer for one month to help the flow of discussions and questions within I.C.E.’s online communities.
- Educational Micro-learning Contributors — I.C.E. relies on the credentialing field to develop timely and relevant educational resources. Volunteers will be invited periodically to develop or review online content based on your areas of expertise.
- Marketing Focus Groups – I.C.E. is always interested in member perspective on a variety of topics or proposed products/programs. Volunteering to serve in our focus groups would require attendance in periodic calls or meetings at I.C.E. Exchange.
- Social Media Ambassadors – I.C.E. can be in all places at all times. We could use some assistance in monitoring social media channels for topics related to credentialing.
- I.C.E. Exchange Conference Volunteering – The I.C.E. Exchange continues to grow in attendance and content. We could use some assistance in a variety of tasks onsite during the 3.5 days of the conference.
Volunteer Interest Survey

Click the picture below and complete this survey by Monday, November 28, 2022. Please direct any questions to info@credentialingexcellence.org.

https://www.surveymonkey.com/r/JLD7FQP

Committee Sign ups

1. Name/Credentials

2. Title

3. Member Organization (no acronyms)

4. Email

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