

# Examination Content Outline

<b>1</b>	<b>Governance and Resources</b>	<b>41</b>
<b>1A</b>	<b>Governance and Leadership</b>	<b>15</b>
<b>1A1</b>	Organizational Strategy	
<b>1A2</b>	Organizational Governance (e.g., bylaws, governing documents, legal-entity status)	
<b>1A3</b>	Credentialing Program Policies and Procedures	
<b>1A4</b>	Legal and Ethical Requirements	
<b>1B</b>	<b>Risk and Resource Management</b>	<b>13</b>
<b>1B1</b>	Risk Management	
<b>1B2</b>	Credentialing Personnel Management	
<b>1B3</b>	Financial Resource Management	
<b>1B4</b>	Stakeholder Analysis and Engagement	
<b>1C</b>	<b>Credentialing Program Design</b>	<b>13</b>
<b>1C1</b>	Value Proposition of Credential	
<b>1C2</b>	Credentialing Requirements (e.g., eligibility, assessment requirements, reciprocity)	
<b>1C3</b>	Maintenance-of-Credential Requirements	
<b>2</b>	<b>Credentialing Program Operations</b>	<b>48</b>
<b>2A</b>	<b>Test Delivery</b>	<b>14</b>
<b>2A1</b>	Test Administration (e.g., retakes, scheduling, accommodations)	
<b>2A2</b>	Test Delivery Methods (e.g., modality, proctoring)	
<b>2A3</b>	Test Security	
<b>2B</b>	<b>Stakeholder Management</b>	<b>12</b>
<b>2B1</b>	Communications and Marketing	
<b>2B2</b>	Information Management (e.g., data privacy, LMS/CMS/AMS)	
<b>2B3</b>	SME/Volunteer Management (e.g., recruitment, training, NDA)	
<b>2C</b>	<b>Candidate Management</b>	<b>9</b>
<b>2C1</b>	Credentialing Applications Processing (e.g., eligibility, credential award)	
<b>2C2</b>	Maintenance of Credential Processing (e.g., continuing competency)	
<b>2C3</b>	Appeals and Complaints Processing	
<b>2D</b>	<b>Performance and Quality</b>	<b>13</b>
<b>2D1</b>	Quality and Process Improvement	
<b>2D2</b>	Service-Provider Management	
<b>2D3</b>	Credentialing Program Accreditation	



<b>3</b>	<b>Assessment Development and Validation</b>	<b>41</b>
<b>3A</b>	<b>Assessment Design</b>	<b>15</b>
<b>3A1</b>	Job Analysis / Content Validation Methods	
<b>3A2</b>	Assessment Specifications (e.g., intended usage, test format, score report design, MOC)	
<b>3A3</b>	Assessment Preparation (e.g., firewall vs. alignment with test content)	
<b>3A4</b>	Standard Setting	
<b>3B</b>	<b>Content Development and Management</b>	<b>14</b>
<b>3B1</b>	Item Bank Management (e.g., item classification, item lifecycle)	
<b>3B2</b>	Item and Assessment Types (e.g., MCQ, rubrics, rating scales, AITs)	
<b>3B3</b>	Content Development (e.g., item writing, item review, references, editorial guides)	
<b>3B4</b>	Assessment Translation, Localization, and Accessibility	
<b>3C</b>	<b>Assessment Development and Evaluation</b>	<b>12</b>
<b>3C1</b>	Assessment Assembly Methods (e.g., forms, LOFT, CAT)	
<b>3C2</b>	Equating and Equivalence (e.g., blueprint conformance, statistical equating methods)	
<b>3C3</b>	Measurement Models (e.g., CTT, Rasch, PL)	
<b>3C4</b>	Statistical Analysis and Documentation (e.g., item analysis, KPIs, experience metrics)	

